

QUARTERLY NARRATIVE REPORT

Grantee: Latin American and Caribbean Network for Democracy (REDLAD)	Reporting Period: January 1st to March 31st, 2017 Report date of submission: 04/27/2017
Agreement Number: SLM-AQM-15-GR-1267	Project Duration: From: 9/24/2015 Through: 9/30/2018
Country/Region: Latin America	Submitted by: Gina Romero
Funding Liquidated (quarter): \$243,197 Funding Liquidated (Total): \$522,629 Total Award: \$990,099	Contact Information: Gina Romero Latin American and Caribbean Network for Democracy gina.romero@redlad.org 573152228450

1a. Brief description of the project:

REDLAD is awarded a grant to support the development of a Summit of the Americas civil society coordination mechanism to ensure that the civil society organization (CSO) community in the region has a meaningful and institutionalized role in the Summit process. This by facilitating systematic consultations with a representative group of civil society and providing technical assistance to CSOs needing to build capacity and better engagement that allow them to monitor the Summit process.

1b. Collaboration and partnerships: For this period of time the Team has strengthen the contact with each stakeholder required for the success of the project:

Collaboration and Partnerships by the Consortium:

Work during the quarter concentrated on organizing the first meeting of the Hemispheric Civil Society Council, a major project milestone, and in developing the protocol for monitoring the 2015 Summit Mandates (Annexes 5, 6, 7), refining it and communicating it during the monthly subregional meetings with the goal of having a partial report to be presented at the events surrounding the General Assembly in Mexico, in June. The base team started in March the exercise of compilation of indicators through multilateral sources (Annex 8), to assess the robustness of the tool and to provide a inputs for focal points to gather more updated information from national sources.

Central America and Mexico - CECADE:

Focal point organizations in the subregion agreed to a schedule to provide the first batch of indicators for the monitoring report on the Mandates from the 2015 Summit of the Americas before the end of may - in time to prepare a provisional report to be presented at the OAS General Assembly to be held in Mexico on June 19th to 21st.

With the **Belizean** focal point we seem to have lost contact. Neither the base team nor the consortium organization for the region (CECADE) has been able to speak to the organization in any meaningful capacity. We have put the country on our watchlist and will be evaluating course of action if the situation persists.

In **Costa Rica**, the contract with FUNPADEM (Fundación para la Paz y la Democracia) was signed in January (annex 9) and the organization has started working on the project quickly to catch up. The focal point has presented the project to the Foreign Office and the Legislative Assembly (the nation's parliament), gathering great interest and support. A meeting on March 16th with Adriana Murillo, from the Direction of Foreign Policy of the Foreign Office, yielded great results.

In **El Salvador**, the National Council has focused on defining its protocol and going through the methodology for the monitoring of mandates. They expect to obtain the necessary information through the Law of Access to Information, to build a shadow report. In terms of upcoming activities, the National Council has studied the proposal for the monitoring of mandates and has set a schedule for March and April, wherein they have prioritized five mandates to monitor first: education, health, migration, security and environment.

In **Guatemala**, the National Council was formed late last year and during the first couple of months of 2017 has established contact with LGBT and women's organizations. Contact with indigenous people organizations has been difficult because an indigenous people legislation is being drafted and attention is centered on that process. The National Council has a rotational representation, and the first one was culminated on March 26th. The growing tension between the OAS and Venezuela has negatively impacted the perception that Civil Society has of the OAS, as the country has a history of interventionism that generates ill-feelings.

In **Honduras**, the Council (which was formed in September) still hasn't found a representative for LGBTI organization, after the problems which took place at the 2016 General Assembly in the Dominican Republic that undermined the trust of LGBTI groups in the OAS. The Summits 101 event in December helped to introduce the National Council to the local representative to the OAS. We anticipate a highly polarized climate in the coming months due to the electoral schedule, as internal party elections happened in March and the general elections are to be held in November. The National Council is especially concerned with issues regarding the IACHR, due to the dangerous national climate for environmental activists

In **Mexico**, the Council spent January developing a schedule of activities in preparation for the General Assembly in June. These include presentations to the Ministry of Foreign Relations and population group meetings, which were held in mid-February in Mexico DF. The members of the National Council are aware of the importance of organizing effective activities during the coming months to prepare for the General Assembly, and have established contact with the city government to influence a positive urban climate for June activities. From February 13th-16th, a meeting of LGBT groups was held in Mexico City. Gina Romero from the base team attended the meetings, which presented an opportunity to also strengthen contacts with the Foreign Office and Mayor's Office. During March contact continued with the Foreign Office and the Major's Office to strengthen relations and position the focal point organizations as important partners for the General Assembly. Luis Pineda, from Equipo Pueblo, attended the first meeting of the Hemispheric Space for Civil Society in Washington, DC from March 20th to 23rd.

In **Nicaragua**, the political climate has made it impossible to establish contact with the Foreign Office, since it has close ties to the Vice President's office which is held by President Ortega's wife. Regarding recent activities, the National Council has established contact with Private Sector organizations to learn from their experience in influencing the policy-making process and in having effective participation at the summits. A meeting is being organized between CSOs and **IntegraRSE**,

a private sector organization that groups enterprises along Corporate Social Responsibility initiatives, to foster synergies. On March 30th the Council participated in the Summits 101 event which was held in Managua, where they took the opportunity to promote the project and strengthen contact with the OAS.

In **Panamá**, a representative from the National Council met with the Foreign Office in January and with the Vice President's office in late February, to discuss issues pertaining to the OAS General Assembly and Summit, as well as the procedure for monitoring the 2015 Mandates. In January they also met with the panamanian representative to the OAS, who offered the OAS installations to hold events related to PASCA.

Southern Cone and Brazil - Semillas para la Democracia:

In **Argentina**, procedures to form the National Council have advanced and we expect it to be finalized in May. During February, the focal point organized meetings with partners in Buenos Aires and other regions of the country to connect PASCA with the work being carried out at the grassroots level in the provinces. For the first part of the exercise they expect to prioritize the monitoring of the environment, health, migration, security and citizen participation, as those are the issues closest to the proposed members for the National Council. The organization wants to get as much work done during the first semester of 2017 as possible, as parliamentary elections will be held in October and it will require a lot of focus. Noel Alonso, from Directorio Legislativo, attended the first meeting of the Hemispheric Space for Civil Society in Washington, DC from March 20th to 23rd.

In **Brazil**, the conformation of the National Council is under discussion between our focal point organization and several potential partners. During February the base team met with the Brazilian team several times to go over their plan of actions. During March the local team met with potential partners in Sao Paulo such as the DESCA Platform (focused in Human Rights advocacy), Connectas (focused on Human Rights, health, environment and migration), and FLACSO Brasil. Topics to be prioritized for the monitoring of mandates are security, environment, health, democracy and enabling environment. In the following months the focal point will be approaching Transparency Brazil and the offices of UNESCO, to strengthen relations. Two national meetings are being planned: one in the second semester of 2017 and another one in February or March 2018, before the Summit of the Americas.

In **Chile**, a first meeting was held on February 10th to form the National Council with representatives from 5 organizations: the *Comunidad de Organizaciones Solidarias* (Community of Solidarity Organizations), the *Directorio Nacional de Derechos Humanos* (National Directory of Human Rights, which gathers 60 NGOs), Acción AG (which gathers another 60 NGOs) and the *Consortio para la Educación* (Consortium for Education, which gathers 80 NGOs). Also a representative from LGBT groups has been invited to participate. The focal point didn't find the Foreign Office to be very supportive of CSO participation at the OAS. During March a couple of meetings were organized to present the methodology for monitoring 2015 Mandates, and the Base Team participated virtually in one of them to promote the exercise and answer questions. The National Council is preparing three events for the months of April and May, to conduct the exercise.

In **Paraguay**, the National Council was formed at the end of February with the main representation falling on Semillas para la Democracia (our focal point in the country and coordinator of the Southern

Cone region) and other organizations focused on gender identity, youth and indigenous populations. Work during March has slowed down due to the escalation of political conflict in Paraguay during the month. This situation was communicated by Marta Ferrara directly to the OAS staff during the Washington meeting. Semillas is preparing a work plan to develop the monitoring exercise and they expect to present it in April.

In **Uruguay**, activities were restarted in March with contacts with the Foreign Office, the local representative to the OAS, and the first meeting to go over the methodology for monitoring the 2015 Mandates. Topics of interest for prioritization in the first part of the exercise are security, environment, education and citizen participation. During the last months the base team feels that the organization isn't making great advances on the work that the project requires, and has voiced those concerns. A meeting is being scheduled to explore possible paths of action to solve this, meanwhile the base team is prepared to take the lead in the monitoring exercise for the country.

Andean Region - DESCO:

In **Bolivia**, the focal point has held meetings with the Pacto de Unidad organization and with the Executive Committee of the Universidad Bolivariana. Contact with the Foreign Affairs Office and the OAS office are still pending: the Government's relationship with the OAS is filled with tensions, and there is a lot of mistrust between Civil Society and the Executive. However the focal point organization has presented the project at the Universidad Bolivariana and has invited the *Asamblea Permanente de Derechos Humanos* (Permanent Assembly on Human Rights) to take part of the National Council, which we expect to be formed in the first half of April. Eddie Condor attended the meeting in Washington.

In **Colombia**, the consultation process for the creation of the National Council extended through February, along with bilateral meetings with reputed organizations such as Cimarrón (afro populations), ONIC (indigenous populations), *Mujeres por la Paz* (Women for Peace - women) and the *Central Unitaria de Trabajadores* (Central Workers Union - worker's unions). These organizations already take part in other spaces of dialogue fostered by the OAS, so the focal point organization has had to solve doubts they had regarding whether PASCA replaces those spaces or not. On March 30th the focal point organization participated in the Summits 101 event organized by the OAS, where they promoted the project. Gina Romero participated in the meeting, that also involved Haiti and Brasil, and presented Pasca. The first meeting of the National Council is scheduled for early April. Luis Roa from the base team will be present at the meeting.

In **Ecuador**, the National Council has been constituted informally, with representatives from the *Confederación de Sociedad Civil* (Civil Society Confederacy), human rights platforms, the *Coalición Ecuatoriana de Mujeres* (Ecuadorian Women's Coalition), the *Confederación de Nacionalidades Indígenas* (Confederacy of Indigenous Nationalities), the *Red de Mujeres Afrodescendientes* (Afrodescendant Women's Network) and the *Observatorio Ciudadano de Servicios Públicos* (Citizen Observatory of Public Services). In electoral matters, the second round of elections for the Presidency will be held on April 2nd, and we expect the political climate to improve afterwards. Regarding recent events, the focal point organization held three meetings in February: a workshop with indigenous women affected by illegal mining in southern Ecuador; a diffusion workshop with five human rights platforms with good knowledge of the OAS; and an event held on February 24th and 25th with a

network of women candidates from several political parties with the intention of articulating legislative action in the monitoring of the Mandates.

In **Peru**, in late January an online survey was put together to devise a way to organize forums by topic and by population groups. Parallel to this process, meetings started with organizations from population groups such as indigenous peoples (5 organizations have been contacted), afrodescendants (10 organizations have been contacted) and worker's unions (the 4 national unions have been engaged). The challenge of reaching workers in the informal sector (74% of all workers) is a major one. In March, the focal point held meetings with organizations defending sexual diversity, people with disabilities, microentrepreneurs and handicraft workers. As of March, only environmentalist organizations remain to be contacted. The first meeting of the National Council is expected to happen in April, meanwhile the women and youth groups are also organizing meetings on their own.

In **Venezuela**, the representatives from the National Council met in Mid-February with Miguel Ángel Trinidad, the OAS representative in Venezuela, who was already aware of PASCA and showed lots of interest in the local developments. Throughout the month they have been preparing for the exercise in monitoring mandates. In March, they held meetings with networks focused on democracy and health issues, to advance the mechanism for monitoring mandates. A few doubts regarding the process were resolved with the base team. Unfortunately the deterioration of the political situation as slowed the process down, particularly as the OAS is the main forum where international pressure against the government is concentrating.

Caribbean - Fondation Espoir (FE):

In the **Dominican Republic**, Alianza ONG has been activating networks to diffuse information about the project and has identified common threads with the Caribbean Export Development Agency, building towards a bigger agenda to be agreed upon in the Caribbean meeting during May. A recurring question that has arisen is how the Council is structured and how many people integrate it, to which the team prepared a short guide to address these concerns.

In **Cuba**, we have identified that meetings of more than 10 people have to be notified to State officials, so it was decided to conform groups of 9 people in each of the country's three regions, who in turn are part of a 9-people national team. The local focal point has identified climate change and Small and Medium Enterprises (SMEs) as issues that are pertinent and not polemic to the government, and allow for a discussion on remittances and entrepreneurship that can stimulate debate. The first meeting is being scheduled for early-April.

In **Barbados**, the focal point organization has designated a new person to handle the project. The Caribbean meeting will be held in late-May. The main topics will be economic empowerment and climate change.

In **Jamaica**, contact has been established with Carol Narcisse to articulate a focal point in the country, but we need to see how to make some budget available for this.

In **Haiti**, Fondation Espoir is coordinating efforts are directed to an event to be held in Barbados in May, where the general agenda for the region will be agreed upon so that national activities can begin in earnest.

Population groups

- Support for the preparation of a text called “Religión, política y Estado laico”, being written by Nicolás Panotto such as input for LGBTI group discussion. This is a document developed by Redlad in other project, but will be at use of Pasca activities in Mexico.
- Participation in activities of the REDLAD LGBTI regional group, in the context of Redlad’s populational work.
- REDLAD’s indigenous group coordination is preparing a consultation in Mexico in June, during the OAS General Assembly activities.

Collaboration and Partnerships by the Team Project with OAS:

During February, the Base Team organized the first meeting of the Hemispheric Civil Society Council, that took place in March. Throughout the month, the base team kept in touch with the Civil Society office at the OAS to help shape the strategy for the Civil Society meetings at the General Assembly in Mexico 2017. One such meeting was held on February 3rd, where participants discussed possible measures to prevent meetings from being hijacked by organizations with resources to move many people but with little representativity in their areas and/or countries.

In March the project reached an important milestone: the First Meeting of the Hemispheric Civil Society Council was held in Washington DC from the 20th to the 23rd. 15 people participated in the meeting from the regional councils, the base team and Redlad (annex 4 and 11). During the week the group met with the ambassadors or high-level representatives from Canada, Mexico, Peru and the US, as well as with OAS personnel, and organized an event with participation of the Special Rapporteur on Freedom of Expression for the Inter American Court of Human Rights, as well as representatives from CIVICUS and Freedom House.

In the following pages we present a relation of participants and main conclusions from the work sessions:

Participants:

Full name	Organization	Position
Noel Alonso	Directorio Legislativo - Argentina	Directora General
Aixa Armas	REDLAD	Representante Coordinación Política
Eddie Córdor	Fundación Construir - Bolivia	Coordinador de Democracia
Clara Farías	REDLAD - Secretaría Técnica	Directora Administrativa y Financiera
Marta Ferrara	Semillas para la Democracia - Paraguay	Directora Ejecutiva
Natasha Jiménez	Mulavi - Costa Rica	Representante del grupo LGBTI
Luis Olave	REDLAD	Coordinador pueblos afrodescendientes
Luis Pineda	Equipo Pueblo - México	Coordinador de Desarrollo Local

Carlos Ponce	Freedom House - EE.UU.	Director de Programas para Latinoamérica
Luis Roa	REDLAD - Secretaría Técnica	Oficial de Proyecto PASCA
Gina Romero	REDLAD - Secretaría Técnica	Directora Ejecutiva
Cherine Smith	Caribbean Policy Development Center - Barbados	Project Consultant, Good Governance
Carola Tello	Grupo Propuesta Ciudadana - Perú	Coordinadora de Proyecto
Hans Tippenhauer	Fondation Espoir - Haití	Presidente
Hernando Viveros	REDLAD	Representante PASCA en Washington

MAIN CONCLUSIONS

1. The Hemispheric Council of Civil Society decided to adopt the name of “Citizen Forum of the Americas”. The attendants reached an agreement over the core principles of the Forum (see annex 10). The Technical Secretary of the Forum will prepare a regulation draft document during the upcoming weeks.
2. Until the next meeting to be held in México in June, the Forum’s spokespersons will be three representatives: one from the country where the next relevant event will take place, one from the coordinator of the sub region where said event will take place, and one from the Technical Secretary. Therefore, and at least until the next on-site meeting of the Forum (Mexico, during the OAS General Assembly), the spokespersons for the Forum will be: a representative from the Mexican Civil Society National Council, a representative from CECADE (the sub regional coordinator) and the Technical Secretary (REDLAD).
3. Regarding the opportunities to shape the positions of national governments, civil society has a greater chance to accomplish this during the months previous to the General Assembly, through close relations with representatives of the Ministries of Foreign Affairs in each country. This relation might be challenging due to the closing of civic spaces in certain countries.
4. Organizations working in PASCA will promote the registration of local CSOs in the OAS, as that’s the only way in which the OAS can respond to queries from some State members who don’t see the usefulness of spaces of dialogue with civil society.
5. Regarding the key topics for a minimum hemispheric agenda, participants identified that the enabling environment and corruption are two cross-cutting topics that require an innovative approach, since traditional approaches haven’t been successful in eradicating these problems.
6. Regarding the sustainability of the process: available resources from the USA are limited for Latin America and the Caribbean. This situation might worsen as Trump’s administration continues. For now, US Embassies should be contacted (especially in Mexico and Peru) to find funds from USAID. Relations with embassies from Canada and Taiwan (*Taiwan Foundation for Democracy*) as well as the European Union, are also encouraged.
7. The meeting advanced the proposed objectives, built trust between attendants and the process, confirmed the positioning that REDLAD and PASCA have in the OAS, and set the ground relations for the functioning of the Forum.
8. Once the basic conditions for civil society participation at the 2017 General Assembly are announced, the Forum will need to decide how to participate in it.

Collaboration and Partnerships by the Team Project with other stakeholders:

In preparation for the March meeting, Gina Romero secured support from Freedom House to provide accommodations for the meetings and for Carlos Ponce (Director of Latin American Programs) to participate in the meetings and offer insights into a possible fundraising strategy. Mrs. Romero also secured support from CIVICUS to present the methodology for its CIVICUS Monitor at the PASCA presentation conference which was held on March 22nd.

Communications:

During the first three months of 2017 the project has been consolidating its external communication processes and has progressed in establishing internal communication protocols, which it's helped to improve the joint work.

Much of the effort is focused on digital communication. Our social networks, although they have had a moderate growth, will improve even more when the Citizen Forum of the Americas is consolidated. The Facebook fan page (with 291 likes) of the project has had a much greater growth compared to Twitter account (with 198 followers, many of whom are OAS official accounts). However, it is Twitter the most dynamic social network to distribute contents made by the project and to share others that are of interest to our members and public.

For its part, the project website is increasingly visited and consulted, as the analytics show us. The digital bulletin "Entre Regiones" has helped make this possible, as our database is getting bigger. Also, this bulletin has increased its open rating compared to previous months.

The microsite www.hacialacumbre2018.info, which it has specific information about the Summits of the Americas, was launched on March and has also helped that the reach of our digital communication is greater and has had a very good reception of people have visited it. It is an information tool that can be consulted by anyone interested in the OAS and the Summits process.

Website www.proyectopasca.org			Difference in numbers
Number of views per month	January	425	
	February	573	+148
	March	965	+392
	April (Until 26th)	539	-426
	Total	2502	

Digital bulletin Entre Regiones			Difference in numbers
Number of receivers per bulletin	Bulletin No. 11 - January	1004	
	Bulletin No. 12 -	1390	+386

according to the project database	February		
	Bulletin No. 13 - March	1336	-54

The variation of the number of receivers is because of the constant debugging and updating of the database.

Level of reach		
Total Open rate %	Bulletin No. 11	11.90%
	Bulletin No. 12	15.70%
	Bulletin No. 13	15.40%
Total Click rate %	Bulletin No. 11	1.70%
	Bulletin No. 12	3.10%
	Bulletin No. 13	3.40%

Twitter account @ProyectoPasca				
Level of reach per month				
January	Tweets: 10	Tweet impressions: 2398	Profile visits: 48	Mentions: 3
February	Tweets: 48	Tweet impressions: 9990	Profile visits: 321	Mentions: 29
March	Tweets: 39	Tweet impressions: 7376	Profile visits: 221	Mentions: 39

Facebook fanpage /proyectopasca			Difference in numbers
Likes per month	January	252	
	February	268	+16
	March	284	+16
	April (Until 26th)	291	+7
Total reach per month	January	379	
	February	1400	+1021

	March	1617	+217
	April (Until 26th)	843	-774
Total impressions per month	January	1372	
	February	7069	+5697
	March	4171	-2898
	April (Until 26th)	2278	-1893
Consumers per month	January	23	
	February	44	+21
	March	34	-10
	April (Until 26th)	51	+17

**Microwebsite www.hacialacumbre2018.info
Data range: March 1 to April 27**



Other relevant data on communications management:

- Supervision of design and publication (physical and virtual) and obtention of ISBN numbers of the following documents: “Sociedad Civil de las Américas en escenarios multilaterales” (annex 1a) / “Civil society of the Americas in multilateral scenarios” (annex 1b) and “Revisión normativa sobre mecanismos de participación de la sociedad civil en la OEA” (annex 2a) / “Normative review on mechanisms for Civil Society Participation in the OAS” (annex 2b).
- Content approval and launch of the PASCA microsite www.hacialacumbre2018.info. To see number of visitors and other numbers, please read the annex 13.
- Content management for the PASCA website: www.proyectopasca.org and for the project’s social network accounts. Facebook: [/proyectopasca](https://www.facebook.com/proyectopasca) and Twitter: [@proyectopasca](https://twitter.com/proyectopasca). Analytics from this accounts are in annex 12.
- Content management and distribution of the project’s monthly virtual bulletin “[Entre Regiones](#)”.

- Monitoring and reporting of news and events in the region.
- Monitoring and reporting of the official OAS agenda, especially that of the Permanent Council.

2. Executive summary: During the period of this report, the team worked in different types of activities:

A. Reports:

In January the team submitted the quarterly report from October to December.

B. Designing and update of internal documents:

- *Stakeholder Mapping.* On March, the Project's database reached 1756 contacts and 1308 organizations.
- *The Comparative Study on Best Practices and Lessons.* The both versions, in Spanish and English, entitled *Sociedad Civil de las Américas en escenarios multilaterales* (Annex 1a ES) / *Civil society of the Americas in multilateral scenarios* (Annex 1b EN) were finalized.
- Methodology to follow the government's advance about the Summit of Panama commitments was developed and shared to consortium members and Focal Points who are going to apply it (annexes 5, 6 and 7).

C. Consortium update:

- As it was mentioned in the point 1 of this report, our Consortium members for Andean Subregion, Central America and Mexico, Southern Cone and Brazil have been following their plan of activities. However there are some delays in the process of create National Civil Society Councils and electing their representatives. Even at this moment of the project performance, some civil society organizations have doubts about the commitments, the map route and the importance of the process which we are leading. Subregional meetings allow the Base Team to identify some misunderstandings and weakness of Consortium members sharing clear information and getting empowerment of their role as subregional coordinators of the project implementation. A meeting with consortium members was held in January to report on the financial execution on the project and develop and plan of activities for the first semester of the year, as well as define an effective distribution of resources.

Project Objectives:

1. To develop and implement a Civil Society Council that represents CSOs across the region in monitoring and advancing Summit priorities.
2. To increase collaboration in consultation and engagement between CSO and OAS to present recommendations for the 2018 Summit.
3. To improve CSOs' capacities to monitor the implementation and impacts of 2015 Summit commitments and to participate effectively in 2018 Summit processes.

3. Description of results achieved during the period, using indicators for activities, outputs and outcomes associated with your agreement.

Since this quarterly report we would like to use some conventions to show the progress of the indicators, according to the project's timeline performance.

100% - Completed
50% to 99% - Activity in progress
49% or less - Delayed
Pending (it is not time yet)
Suggested changes
Activity completed with limitations to complete the goal.

Activity 1: To develop and implement a Civil Society Council that represents CSOs across the region in monitoring and advancing Summit priorities.

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	TARGET (life of the agreement)	Result this Period	CUMULATIVE DATA and % of progress completed if applicable
1.1 Conduct a project planning meeting with the partners organizations	One Project Working Plan Document	N/A	1	For the second year of the project the base team developed a general plan which integrates national, subregional and hemispheric activities. It was shared to Consortium members for their validation and adaptation according to their performance. It was completed on January 2017.	100%
	Consortium members increase their confidence in their partners and in the process	N/A	6	There is a cautious perception about the relationship with other actors such as SIRG and governments. Second survey of confidence was completed on March 2017 by Consortium members.	50%
1.2 Organize three focus groups of 20 CSOs each to assess opportunities for creating the Council	One report to guide the creation of the Civil Society Council	N/A	1	Completed on August 2016.	100%
	Number of CSOs demonstrating increased levels of understanding and interest in participation in Summit-related events and activities.	N/A	90% of participants increase their confidence and show interest in participating in Summit related events and activities	We have been reporting 29% of cumulative advance from those CSO which answered our online consultation. However, due to the low response to that form, we suggest to change the source of this report to the number of organizations electing members for national civil society scenarios. At this moment, it means to switch from 91 CSO - 29% (which answered positively the questionnaire) to 93 - 31% CSO (registered in national meetings with this purpose). The goal for this indicator is 350 CSO involved.	31%
1.3 Conduct a comparative study about similar regional oversight mechanisms and platforms	One Comparative Study of best practices and lessons in CSO consultation mechanisms	N/A	1	The final version is in Spanish (Annex 1a) and English (Annex 1b) was completed on October 2016.	100%
1.4 Develop and conduct a stakeholder	One stakeholders' mapping and	N/A	1	Data collection is being improved from lists of assistants to national and	70%

mapping and engagement strategy	engagement strategy			subregional meetings. Depuration of database is ongoing. Meetings with OAS and representatives from Mexican and Peruvian Foreign Affairs offices let us to prepare PASCA's participation at OAS General Assembly in Mexico, which is a pilot to improve later the strategy toward the Summit of Americas in Peru.	
	One strategic communications plan	N/A	1	From September 2016 the general strategic plan of communications was adopted by the Base Team and it is being implemented.	100%
	Number of CSO surveyed that express interest and commitment to participate in the creation of the Council	N/A	350	We ask for permission to apply here the same change in the source suggested at 1.2.2 indicator.	31%
1.5 Elaboration of draft documents for CSC establishment	Draft of the CSC proposal to be review by CSOs and other actors and partners	N/A	1	From August 2016 Consortium members and focal points received the document which explains objectives, structure, functions and ways of election of the representatives at different levels.	100%
	Percentage of CSOs' inputs taken into account in the draft document for CSC establishment	N/A	60%	During the discussion of the draft, 45% of the comments systematized were applied to the initial proposal of the mechanism of participation of civil society at the Summit of Americas. Unfortunately, CSO's response was lower than expectancies and they tend to prefer spoken comments rather than writing. In the practice each country and subregion is adapting the general proposal to their needs, culture and CSO's dynamic.	45%
1.6 Organizing five sub-regional working-coordination meetings to finalize CSO	Number of sub-regional working coordination meetings held, documented and socialized	N/A	100%	Southern Cone subregional meetings were on June and December 2016 (20%). Central America subregional meeting was held on October 15th (20%). Andean subregional meeting was held on November 30th and December 1st (20%). For the Caribbean was done a tour to 4 countries to contact 35 CSO and 53 people (10%).	70%

	Number of CSOs demonstrating increased levels of participation in the creation of the council and interest in participating in other Summit scenarios	N/A	250 90%	As it was reported at the 1.4 indicator: from 115 organizations which filled the survey, 88% (102 CSO) expressed high interest about joining a civil society council. 91% (106 CSO) expressed high interest about the construction of one agenda for the 2018 Summit. 75% (87 CSO) expressed high interest about monitoring the mandates of Panama Summit. Note: the cumulative data is result of the average of CSO and of their percentages in the three categories.	98 CSO 84%
1.7 Organizing an online vote to elect the members of the council	Number of CSO voting in sub-regional coordination meetings for the CSC creation	N/A	300	The vote is occurring in meetings rather than through an online platform. This number comes from the organizations which joined meetings to create national civil society councils in Belize, 3 (2016/11/24). Venezuela, 33 (2016/11/15). El Salvador, 10 (2016/10/05). México, 19 (2016/09/23), Honduras, 17 (2016/09/13). Guatemala, 3 (2016/08/22), Chile, 4 (2017/02/10), Paraguay, 4 (2017/02/09).	93 CSO 31% of the goal
	Number of members of the CSC elected	N/A	Initial formulation: 20 (2 women and 2 men for each sub-region) Adjusted indicator, according to the proposal of mechanism (reported at indicator 1.5): 10 CSC members (2 for each 5 subregions, plus population groups representatives to be determined).	On March 2017 these representatives joined the first CSC meeting: 2 from Central America and México. 2 from Andean Region. 2 from Southern Cone and Brazil. 2 temporary representatives from the Caribbean. 2 temporary population representatives (1 from afrodescendants and 1 from LGBTI).	10
1.8 Organize the first meeting of Civil Society	One meeting held and systematized	N/A	1	Annex 4 - (EN) Minutes First Meeting of the HSCS 2017-03-20 to 23	100%

Council in Perú (2016)	Number of active members of the CSC	N/A	20 (2 women and 2 men for each sub-region) Adjusted to: 10 CSC members (2 for each 5 subregions, plus population groups representatives to be determined).	Please read the adjustment done at 1.7.2 indicator it changes to 10 subregional representatives plus population groups.	10
1.9 Redlad will help the council to establish its Secretariat and support the activities of the Secretariat	One CSCs working plan	N/A	1	The first meeting of the CSC "Citizen Forum of Americas" gave inputs which must be developed by the Secretariat.	10%
1.10 Develop a financial sustainability model for approval by the Council	One financial sustainability model developed	N/A	1	It was a theme of the first meeting of the CSC. Some needs and strategic contacts were identified.	5%
	Number of Council members trained in the financial sustainability model	N/A	20	0	0
1.11 Assist the Council Secretariat in design, implementation and monitoring a strategy of communication, relationship and knowledge management to support the interaction within the CSC and with the different stakeholders	One strategy of communication, relationship, and knowledge management	N/A	1	The first CSC meeting allowed to identify communication needs. The Secretariat will develop a proposal to receive comments from Consortium and Forum members.	5%
	Percentage of CSO users of CSC's media and communicational scenarios	N/A	80%	0	0

Activity 2: To increase collaboration in consultation and engagement between CSO and OAS to present recommendations for the 2018 Summit

ACTIVITY	INDICATOR	BASELINE DATA	TARGET (life of the agreement)	Result this Period	CUMULATIVE DATA
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		(include date/ source)			and % of progress completed if applicable
2.1 Support the Council in the development of a consultation mechanism between the Council and OAS-SIRG to improve skills and awareness on the process	One consultation mechanism between the Council and OAS-SIRG developed	N/A	1	Base Team is attentive to the next SIRG meeting to show the project.	2%
2.2 Establish a support network in Peru to work the 2018 Summit Agenda	One networking plan for building the 2018 Summit Agenda	N/A	80%	There is a guide to coordinate Consortium members, Focal Points and Civil Society Councils at national, subregional and hemispheric level, towards the agenda 2018. Its implementation will start on March.	60%
2.3 Establish an ongoing consultation process with governments	Percentage of countries reporting information	N/A	70%	Focal points started to collect information to prepare their shadow reports.	0
2.4 Develop and Sign an agreement between the Council and SIRG	One agreement subscribed between the Council and SIRG	N/A	1	0	0
2.5 Organize 5 sub-regional consultation in coordination with OAS Summit, and one virtual online consultation	Number of regional and sub-regional consultations between the Council and representative organizations held	N/A	1 regional and 5 sub-regional consultation meetings	0	0
	Number of CSOs consulted during the development of the CSO recommendations for the 2018 SIRG	N/A	400	0	0
	One document with the Civil Society agenda for the 2018 Summit, presented to SIRG	N/A	1	0	0
2.6 Conduct 6 Council meetings, 2 each year from 2016 to 2018	Number of council meetings held	N/A	6	First hemispheric meeting was held on March 2017 in Washington D.C.	1
	Council members acquire experience and confidence in relation with CSO, OAS-SIRG and other actors	N/A	90%	In March, Citizen Forum members joined meetings in Washington D.C. with OAS representatives, and diplomatic missions.	0

2.7 Strengthen the participation of the Council and CSOs to the 2018 Summit	Number of meetings among Council, Secretariat, SIRG, and governments to secure CSO participation.	N/A	20	DESCO has been in touch with Peruvian Government to be up to date about 2018 Summit decisions. REDLAD and Mexican Focal point have been in touch with Mexican government to coordinate activities during OAS general Assembly 2017.	0
	Number of Western Hemisphere CSOs, targeted by the project, that express interest in participating in the Civil Society Forum at the 2018 Summit.	TBD	800	0	0
	One document with the Civil Society recommendations to the SIRG	N/A	1	0	0
	Percentage of presented CSO recommendations from the civil society council incorporated by Summit stakeholders into Summit documents or activities	N/A	40%	0	0
	Number of CSOs demonstrating increased levels of participation in Summit-related events and activities.	TBD	600	0	0
	Number of CSOs reporting increased and substantive CSO engagement in the Summit process as a result of the CSO mechanism	N/A	300	0	0
	Percentage of CSOs reporting increased satisfaction with the Summit process.	TBC	60%	0	0

Activity 3: To improve CSOs' capacities to monitor the implementation and impacts of 2015 Summit commitments and to participate effectively in 2018 Summit processes

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	TARGET (life of the agreement)	Result this Period	CUMULATIVE DATA and % of progress completed if applicable
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3.1 Develop a mechanism for monitoring and evaluating implementation of Summit commitments to be used by the CSO community	Percentage of prioritized 2015 Summit mandates monitored by the council and relevant CSOs.	N/A	At least 40%	Methodology to monitoring the Summit commitments was shared to consortium members and focal points (annex 5). Themes will be prioritized rather than individual mandates.	25%
3.2 Conduct a needs assessment for technical assistance and capacity building among CSOs across the region, to improve knowledge and feedback on monitoring and evaluation mechanism /practices	Number of CSOs demonstrating increased ability to research, monitor and report on Summit commitments in their sub-regions.	N/A	44	26 Focal Points were informed about the suggested route of work. At this moment 5 countries: Venezuela, Peru, Nicaragua, Mexico and El Salvador are the most active.	5 11%
3.3 Design and implementation of a plan of enhancement and technical assistance according to the needs identified	Number of CSO joining the enhancement in capacities for monitoring and evaluation	N/A	70%		0
3.4 Provide training and Technical Assistance to at least 100 CSOs for implementing the mechanism/Summit commitments	Five training activities held (one in each subregion) and one Technical assistance action per CSO involved in the follow up	N/A	105	0	0
3.5 Produce joint report on outcomes of the 2015 Summit of the Americas	Number of CSO participating in the joint report	N/A	50	0	0
3.6 Coordinate the adoption of the Monitoring and Reporting Mechanism	Number of CSOs reporting increased and substantive CSO engagement in the Summit process as a result of the CSO mechanism	N/A	50	0	0
3.7 Monitoring and evaluate programs/projects that impacted the commitments made at the Summit	Number of reports of advance in programs/projects impacted by the commitments	N/A	22	0	0

Monitoring and Evaluation Indicators

ACTIVITY	INDICATOR	BASELINE DATA (include date/source)	TARGET (life of the agreement)	Result this Period	CUMULATIVE DATA and % of progress completed if applicable
Methodological design	One set of orientations for explicit knowledge management	N/A	1	Methodologies to monitoring Summit Commitments and building CS agenda were elaborated (annex 5, 6, 7).	80%
Elaborate baseline of the project	One report of the baseline	N/A	1	First report sent on September 2016. It is pending the baseline related to CSO capacities and needs of technical support (indicator 3.2).	70%
Elaboration and management of databases for participation monitoring	One database system for monitoring participation of CSO in activities and discussions	N/A	1	Unified database reached 1756 contacts and 1308 organizations. Consolidated subregional reports show 200 activities and 1080 assistants until March. we are improving the process to surmount the sub register.	75%
Design and measure CSOs' capacities at national, sub-regional and thematic levels	One report of final state of CSO's capacities (including baseline)	N/A	1	National and subregional meetings of monitoring are offering information about weakness and CSO's needs of support.	25%
Evaluation of the process	One report of results, impact and recommendations	N/A	1	0	0

5. Challenges, lessons learned and best practices related to your project:

Lessons

- Latin american culture seems to be based in **orality** and that condition creates a cosmovision expressed into informal management and relaxed processes which could be interpreted as lack of interest or commitment and it produces constant struggles which defeat the need to have record, collect evidences, written documents which demonstrate the accomplishment of planned activities. To explore oral ways of reporting and tacit knowledge management strategies will relief political tensions and personnel distress.

Good practices identified:

- During the first quarter of 2017 the base team **changed the writing mechanism for reporting national activities** into a **monthly online meeting** for each subregion, with participation from all countries involved, with the goal of fostering lateral learning through cross-organizational dialog. The base team devised a questionnaire covering five general topics (status update of the National Council, status update on relations with the National Foreign Affairs Office and OAS representative, activities conducted in the last month, upcoming activities, lessons learnt and recommendations) to be answered ideally in a

collective setting. The exercise has reduced the workload of preparing written reports by the focal points and compilation by the consortium organizations, and has allowed the base team to clarify things directly with the focal points when needed.

- Guatemala's Focal Point decided to **invite to PASCA process civil society organizations which are familiar to OAS**, even if they are not ideologically aligned to their closer network, because some CONGCOOP members lose their motivation due to OAS actions toward countries such as Venezuela. To extent the call would allow new relations and to achieve the commitments into the project.
- Despite some criticisms to "**Summit 101**" format this meetings held by OAS in different countries allowed some Focal Points to be in touch with OAS national representatives, to clarify doubts about civil society participation at OAS spaces and to introduce themselves to OAS officials and other CSO, mentioning PASCA process.

Challenges

- Political schedule related to internal crisis and elections at local, regional and national levels affects the execution of PASCA working plan in several countries because most organizations tend to participate actively and others prefer to take distance from meetings or deliberations because they don't want to be associated to certain parties. Brasil, Venezuela, Honduras, Ecuador, Bolivia, Paraguay have reported this challenge. It must be considered in future plans and it has introduced delays in the advance to achieve some milestones.
- The first approach to collect and organize information to build national reports of governments advance in relation to Summit of Panama revealed several limitations which must be considered adjusting the current methodology and expectations about the results in future exercises or projects. Some restrictions are referred to the low quality of available data in several countries (non standardized, out of date, untrustful), others about limited CSO's resources (few, unqualified, inexperienced people and lack of time or incentives to hire experts to assume the tasks), and finally, there are the difficulties to search and find information due to research weaknesses or barriers from those who have and should publish and share the information.
- The strong position of OAS General Secretary in relation with Venezuela's political situation has deteriorated the view of the OAS among some Civic Society members, specially on countries such as Guatemala.

6. Upcoming Events:

- The first CSO meeting in **Costa Rica** is planned for April 21st - which is being organized with support from the Legislative Assembly (the nation's parliament). More than 30 participants have been confirmed.
- In **El Salvador**, the second meeting of the National Council will take place on April 21st, to continue the monitoring exercise on the topics that have been prioritized: education, environment, health, migration and security.
- On April 25th there's an event being organized to study successes and failures in multilateral stages organized by FUSADE, a think tank in **El Salvador**, which will be attended by the focal point organization.
- In **Nicaragua**, on April 21st there will be a meeting of the National Council to prepare the monitoring report.
- In **Bolivia**, the meeting to establish the National Council is scheduled for April 21st, with participation from at least 7 delegates from different regions of the country.

- In **Peru**, the Pan-Amazonic Forum will be held in April, along with the inaugural meeting of the National Council, with all delegates
- The Second phase of the **SUMMITS 101** event should be held during the first half of 2017.
- A **Caribbean Subregional meeting** will be held in **Barbados** in the last week of May. Partial funding for this event could come from certain private sector organizations which were contacted during the tour, and it could be an opportunity to develop a cooperation plan between civil society and the private sector in the Caribbean, while maintaining focus on PASCA's objectives.

7. Timeline

In general, the project is advancing according to the approved timeline. However, there are some variations which we mark here. From this quarterly report we decided to use colours to mark the achievement level, according to the following conventions:

	Planned date
	Real date of execution
	Activity in process
	Pending

Please follow the numbers in front of the correspondent activities to locate this notes:

1. First CSC meeting was possible some months further initial date.
2. Fundraising was part of Citizen Forum of Americas' agenda, however specific training is pending.
3. The base team has been in touch with OAS-SIRG contact, Beatriz Piñeres, to coordinate the presentation of PASCA project at the next SIRG meeting which is not planned yet.

	2015			2016												2017		
	oct	nov	dec	ene	feb	mar	apr	may	jun	jul	ago	sep	oct	nov	dec	jan	feb	mar
	Q 1			Q 2			Q 3			Q 4			Q 5			Q 6		
	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M14	M15	M16	M17	M18	M19
Objective 1: To develop and implement a Civil Society Council that represents CSOs across the region in monitoring and advancing Summit priorities																		
Redlad/Consortium held planning meeting with partners' organizations																		
Redlad/Consortium design a stakeholder mapping and engagement strategy (reviewing Redlad's methodology)																		
Redlad/Consortium design and conduct an on-line survey to solicit ideas on the Council's structure and processes for making joint CSO recommendations.																		
Comparative study about similar regional																		

Monitoring and Evaluation																			
Redlad/Consortium general methodologies review and design (participation, systematization, information collection, etc).																			
Redlad/Consortium Review and Consult Methodologies with DOS																			
Redlad/Consortium elaborate baseline of the project																			
Redlad/Consortium elaboration and management of databases for participation monitoring																			
Redlad/Consortium design and measure CSO's capacities at national, sub-regional and thematic levels																			
Redlad/Consortium develops PMEPE																			
Redlad/Consortium collects data																			
Redlad/Consortium conducts quality control of partner activities																			

8. Budget Provide an update of the budget by budget category. Effective expenses, up to december 31st

See excel annexed.