

## QUARTERLY NARRATIVE REPORT

<b>Grantee:</b> Latin American and Caribbean Network for Democracy (REDLAD)	<b>Reporting Period:</b> October 1st to December 31st , 2016 <b>Report date of submission:</b> 01/29/2017
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<b>Country/Region:</b> Latin America	<b>Submitted by:</b> Gina Romero
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### 1a. Brief description of the project:

REDLAD is awarded a grant to support the development of a Summit of the Americas civil society coordination mechanism to ensure that the civil society organization (CSO) community in the region has a meaningful and institutionalized role in the Summit process. This by facilitating systematic consultations with a representative group of civil society and providing technical assistance to CSOs needing to build capacity and better engagement that allow them to monitor the Summit process.

**1b. Collaboration and partnerships:** For this period of time the Team has strengthen the contact with each stakeholder involved for the success of the project:

### Collaboration and Partnerships by the Consortium:

During October, the base team held a webinar on the 4th to explain PASCA's mechanism for CSO participation and the milestones that have been set for 2017. The webinar was held in spanish. The session was uploaded to youtube at the following link:

<https://www.youtube.com/watch?v=612D4iYVYvQ> Currently, the webinar has accumulated 99 visualizations.



On November 11th, the base team held a meeting about generalities of the project which was attended by representatives from five organizations from **Barbados** (CPDC & Pinelands), **Dominica** (Dominica National Council for Women), **Grenada** (IADGO) and **St. Lucia** (WINFA). The webinar was an opportunity to better explain the base team's proposal for the participation mechanism and to learn more about the Caribbean organization's expertises in climate change, sustainable development and

energy policy. We identified the need to better join the work that Fondation Espoir is doing with that of CPDC in **Barbados**.

On December 13th and 14th, the Summit of the Americas Secretariat of the OAS held a series of simultaneous events called “Summits 101: Information session with civil society organizations and social actors about the Summits of the Americas Process”. The sought to familiarize CSOs with the participation process at the Summit of the Americas, as well as other CSO and social actors spaces in the region. The first phase consisted of events in 15 countries (11 of which are participating in PASCA): Argentina, Barbados, Belice, Bolivia, Ecuador, El Salvador, Guatemala, Guyana, Honduras, Jamaica, Paraguay, Dominican Republic, Suriname, St Kitts & Nevis and Uruguay. The base team encouraged the participation of all focal point organizations - in the southern cone countries (Argentina, Paraguay and Uruguay) the session coincided with the subregional meeting, so organizations attended the meeting in Buenos Aires. The second phase of the event will be held during the first half of 2017, in 15 different countries.

### **Central America and Mexico - CECADE:**

During the period, milestones for the region have included the constitution of national Civil Society Councils and the definition of criteria for the election of its representatives.

In **Guatemala**, the focal point held a meeting with Youth organizations on October 29th, and has continued to gather support for project around the country.

In **Costa Rica**, we have advanced conversations with a new organization to serve as a focal point for the project. This organization is called Fundación para la Paz y la Democracia (FUNPADEM), it is registered to the OAS and has taken part in previous summits. A virtual meeting was held with Hazel Villalobos, chairperson from FUNPADEM to further explain the project and finalize the organization’s participation as a focal point. We expect to sign the contract in the coming weeks.

In **Nicaragua**, the National Council has started an initiative to map CSOs that are interested in the Summit. On November 25th, the National Council held an event called “*La Sociedad Civil Nicaragüense hacia la Cumbre de las Américas del 2018*” (“Nicaraguan Civil Society toward the 2018 Summit of the Americas”) to continue strengthening the local network and define mechanisms for monitoring the national commitments.

In **Belize**, the NCSC was formed on November 24th, with representatives from the following seven organizations: Belice Women’s Caucus, East Indian Council, Julian Cho Society, Maya Leaders Alliance, National Kriol Council, Rotaract Punta Gorda Chapter and SOUIPEM.

In **El Salvador**, the National Council held a meeting with representatives from 10 organizations (AFROES, Desarrollo de Nuevas Generaciones, JAP, Movimiento Centroamericano, ASAES, Juventud por una Nueva Vida, Colectiva Feminista, CIJOES, ASPIDH ARCOIRIS, Colectivo Normal) on October 5th, and Jóvenes en Acción Política (JAP), our focal point, was elected to be the national representative to the Sub-regional Council. A follow-up meeting was held on October 10th to define the CSO participation criteria at the Summit and further actions. Two additional meetings were held in November, on the 3rd and the 17th, to set the working plan for 2017-2018 and define the agenda and methodology for the monitoring report.

On October 15th the **first sub-regional meeting of the Central American Civil Society Council** was held in San Salvador, and was attended by 23 people representing organizations from Belize (SOUIPEM), El Salvador (AFROES, Colectiva Feminista, JAP), Honduras (ASONOG and ODECO), Guatemala (CONGCOOP and DEMOS), Mexico (CESEM, Equipo Pueblo and CRIPX), Nicaragua (Red Local), Panama (Alianza Pro Justicia). PASCA base team was represented by Yolima García - our Design, Monitoring & Evaluation Specialist. The meeting was an opportunity to learn about the CSO situation in each country and regarding afro-descendant and indigenous people’s groups, and to start drafting a consensus agenda for the coming months. The group agreed to a rotary representation

mechanism at the Hemispheric Council, which assigns sub-regional representation duties to two organizations from two different countries every six months.

### **Southern Cone and Brazil - Semillas para la Democracia:**

During October, activities in the different countries progressed at a steady rhythm. In **Argentina**, Directorio Legislativo has detected enthusiasm among CSOs but also some doubts regarding the true scope of the project and its ability to influence the national government and the region. These doubts are reasonable given the environment, but we are confident that Directorio Legislativo's experience is a major asset in the process. Based on its experience, the organization has prioritized the following topics: health (healthy eating, cancer), Environment (climate change), Gender (human trafficking, female empowerment), Justice & Human Rights. In **Uruguay**, the Ministry of Foreign Relations has had changes in its representatives so contact had to be re-built. In the coming months the local organization expects to contact the OAS representative and convene the uruguayan organizations. In **Paraguay**, Semillas has met with the Ministry of Foreign Relations and is advancing in the prioritization of the following topics: gender & domestic violence, safety with a Human Rights perspective, criminalization of social struggles, access to information, transparency and fight against corruption, environment. Semillas is detecting a rise in street crimes which is cause for concern. In **Brazil**, on October 18th ANDI presented the project to the National Human Rights Council, at the 4th meeting of the Permanent Commission on the Right to Communications and Freedom of Expression, which was attended by 9 organizations.

During November, work concentrated on organizing the Southern Cone subregional meeting, to be held in Buenos Aires in mid-December.

During December, the Southern Cone subregional meeting was held in Buenos Aires, on december 13th and 14th, with was attended by organizations from Argentina, Brazil, Chile, Paraguay and Uruguay, as well as Brian Alvarado from the PASCA team. The event provided an opportunity to strengthen the network, to get every organization up to speed on recent activities carried out by each national team and by the base team, to do a preliminary exercise of definition of important topics in each country, and to present the plan of activities for 2017. Participants repeatedly brought up the issue of a perceived lack of relevance of the OAS in the eyes of CSOs, even though other institutions such as the Inter-American Court of Human Rights are highly respected.

### **Andean Region - DESCO:**

During October, DESCO has kept in contact with the Foreign Affairs Ministry. Also had tried to connect with the OAS office in the country as the newly appointed government has started carrying out its agenda. Two regional meetings were held in different parts of the country to present the project and start defining positions before the 2018 Summit, and another two are prepared for november. In the rest of the countries work has continued to advance, with organizations in Colombia, Ecuador and Venezuela planning major events for November.

During November, work concentrated on organizing the Andean subregional meeting, to be held in Lima in early December. In **Peru**, DESCO has started establishing contact with CSOs in different regions of the country and with the Ministry of Foreign Relations. On November 8th, a meeting was held with the Chief of Cabinet of the Foreign Minister - public officers were very receptive to the project and were interested in keeping contact in the coming months in preparation for the 2018 Summit. They are currently discussing possible topics that can articulate the discussions, still in a very preliminary way as

the topics will be decided in 2017. On November 15th there was a meeting of CSO in **Venezuela** con create the Civil Society Council. On November 17th there was a meeting of **Colombian** CSO. The Focal Point presented PASCA project and the suggested structure to elect the organizations which are going to join the National Civil Society Council on January and then will select two of them to represent the country at the subregional CSC.

On November 30rd and December 1st, the Andean Subregional meeting was held in Lima. CSOs from Bolivia, Ecuador, Peru and Venezuela attended the event, which was accompanied by Gina Romero from the base team. The event provided an opportunity to strengthen the network, to get every organization up to speed on recent activities carried out by each national team and by the base team, to do a preliminary exercise of definition of important topics in each country, and to present the plan of activities for 2017. Participants agreed that the subregional landscape is marked by the crisis of the Inter-American system, environmental issues, economics crises and political instability in each country, as well as highly fragmented social mobilization. The participants agreed to a rotary country representation at the Subregional level of the Participation Mechanism, with two countries holding representation and changing one of them each three months. The order of rotation is as follows:

Jan- Mar 201 7	Apr- Jun 201 7	Jul- Sep 201 7	Oct- Dec 201 7	Jan- Mar 201 8	Apr- Jun 201 8
Peru	Boliv ia	Ecua dor	Ven ezue la	Colo mbi a	Peru
Boliv ia	Ecua dor	Ven ezue la	Colo mbi a	Peru	Boliv ia

On December 1st the group held a meeting with David Málaga, Director of the Department for Multilateral Institutions and Policies of the Ministry of Foreign Affairs of Peru. It was a great opportunity to exchange impressions on where the OAS is headed, the Peruvian Government's priorities for the 2018 Summit and how Civil Society issues can be promoted during the Summit.

**Caribbean - Fondation Espoir (FE):**

In October the Caribbean region suffered the attack of hurricane Mathew, with particularly grave consequences for Martinica, Haiti and Cuba. This event highlighted how vulnerable the Caribbean islands are to climate change, and how critical the measures to mitigate global warming really are. The Caribbean message can not ignore the environmental impacts and the need to have a collective Caribbean Strategy to counter future disasters and increase preparedness and resilience. Fondation Espoir, the Region's coordinator, decided to hire Dr. Hillary Thomas-Lake, a development consultant with deep knowledge and contacts in the the Caribbean region, to meet with organizations and leaders in each country and build support for the project. This tour will take place from November 17th to December 2<sup>nd</sup> and will cover Jamaica, Guyana, Trinidad, Barbados and Dominica. The purpose of this tour is to identify the core members of the Caribbean council and start promoting a message that will also be based on their own daily reality. One lesson learned is that the Caribbean is a difficult society

to penetrate without intermediaries or a proper introduction. Trying to respond more directly to the communities specific needs seem to be a priority as the local spirit is often stronger than the greater collective one.

From November 17th to December 3rd - Hans Tippenhauer went on a listening tour with Hillary Thomas-Lake, PhD, who was hired by Fondation Espoir to support the approach and relationship to Caribbean CSO (Annex 3 - CV Hillary Thomas Lake). They visited **Barbados, Dominica, Guyana, Jamaica and Trinidad**, where they met with civic leaders and CSOs to identify key objectives and demands in each country. Some of the insights provided by the tour are listed below:

- A joint strategy with the CPDC was agreed around the concept of 'One Caribbean, One Voice', which looks to connect decision-making processes and decision makers to entities with organizations with field work experience.
- Indigenous populations in the region (Carinaco populations in Dominica, indigenous tribes in Guyana, Maroons in Jamaica) are very isolated from the state and live in villages riddled with alcohol problems, unemployment, low education, few public resources, weak property rights and a lack of financial services.
- LGBT communities are also harshly discriminated in public discourse as well as in Civil Society - several transgender people have been killed in Guyana, and in most countries LGBT organizations are not officially recognized.
- Other common threads in the region are a general mistrust of governments among CSOs; a lack of transparency in public finances and the misappropriation of CSO work on the part of governments; a mismatch between the urgency of climate change action in the Caribbean and the disinterest of tourists who frequent the region; and a need to strengthen the bonds between the Private and Civil Society sectors, as international cooperation flows seem to be diminishing at the same time that opportunities for collaboration are opening in the area of Corporate Social Responsibility and social entrepreneurship.

Fondation Espoir's Caribbean listening tour ended on December 3rd, and the following days were used to strengthen the recently built network in Barbados, Dominica, Guyana, Jamaica and Trinidad. The main achievements of this activity are:

- An attitude shift on the part of CSOs in the region, who have come around to the idea of integrating a Caribbean Civil Society Issues Platform, via an elected Caribbean Council, that can represent CSOs at the 2018 Summit.
- The securing of Caribbean focal point organizations in Guyana and Dominica, who have agreed to participate in the project, and the identification of two possibly interested organizations in Jamaica and Trinidad.
- A pledge from the Caribbean Export Development Agency (CEDA) to finance a CS - Private Sector meeting in March-April, 2017. The scope of the meeting and available funding will be defined in January.
- A strengthening of the relationship with the Caribbean Policy Development Centre (CPDC), the coordinator of activities in Barbados and four more countries.
- The identification of six main challenges for the region: a general lack of cohesiveness of Caribbean Civil Society; the importance of environmental issues and land and water use; a need for protection of the rights of citizens with minority sexual orientations; a need for youth empowerment; and the need to promote social entrepreneurship.

### **Collaboration and Partnerships by the Team Project with OAS:**

In October, Gina Romero met in Washington with OAS personnel from the Joint Summit Working Group, as well as national representatives from Colombia, Mexico and Peru at the OAS, promoting the project and discussing articulation strategies looking ahead to the Mexico General Assembly in 2017. The main

topic or topics for the Assembly haven't been decided yet. The representatives from Mexico have expressed interest in devising innovative forms of participation for Civil Society, and a roundtable session is being prepared for december to discuss this matter. The 15th Anniversary of the OAS Democratic Charter was celebrated in October, and a series of conferences and events were held in several places to commemorate the occasion. Gina Romero was invited to participate in a panel regarding the Democratic Charter and Civil Society. Although she couldn't attend the event, she recorded her remarks which can be accessed in youtube at the link: <https://www.youtube.com/watch?v=zJXCyr80hBo> which has had 72 reproductions.

## **Collaboration and Partnerships by the Team Project with other stakeholders:**

### **LGBTI**

During October, we coordinated some activities to advance our approach to population and thematic groups, to invite them to join the mechanism of participation of civil society, from REDLAD we are coordinating some coordination activities with LGBTI networks and activists to obtain a clear route of work and inputs for an incidence strategy towards the next OAS Assembly, with the contribution of some progressist faith communities and organizations: Red de Católicos Arcoiris, Other Sheep, Iglesia de la Comunidad Metropolitana, Kairós Educativo – KairEd, Religiones por la Paz América Latina y el Caribe y Católicas por el Derecho a Decidir.

For advancing in this strategy of articulation, we have been mapping stakeholders from religious and progressive communities to establish a plural dialogue on LGBTI and gender issues (Annex 1 - Tendiendo Puentes para Acciones de Incidencia Regional).

From the 28th to the 30th, a meeting with LGBTI groups from Colombia, Chile, Peru, Honduras, México, Bolivia and Costa Rica was led by Redlad in Chile (Annex 1). The main objectives of the meeting were to develop a map of common risks and opportunities for joint work in preparation for the General Assembly in Mexico 2017, to gather support for the project, and to devise articulation strategies between LGBT groups and progressive faith communities. The group identified that ultra-conservative groups are using legal measures in every country to fight the expansion of rights to vulnerable groups, forcing governments to use LGBT issues as bargaining tokens in negotiation processes. Meanwhile, these groups portray themselves as victims in the media.

### **Afrodescendants**

During November, we held a meeting in Bogota, Colombia, on the 15th, with some afrodescendants leaders from Costa Rica, Colombia, El Salvador, Guatemala, Bolivia, Panama, Honduras, United States, who work in health public policies in their countries. PASCA project was presented to them and they were motivated to contact the correspondent focal points.

On December 6th, a meeting was held in Panama with participation from the AfroPanamanian Organizations Forum, a representation of Afrodescendant representatives from the Dominican Republic and Luis Olave, Redlad's Afrodescendant issues coordinator. The group agreed to an action program involving a letter writign campaign for the elimination of racial discrimination on March 21st; an effort to contact national ambassadors to the OAS to discuss afrodescendant participation at the 2018 Summit; and an active participation at the 2017 Redlad Assembly, which would be attended by a large number of organizations.

## OAS Countries' missions

Throughout the month, Gina Romero has been in touch with Mexican ambassador at OAS, who was interested in collecting Civil Society recommendations of themes for the next OAS General Assembly which is going to be held at that country on 2017.

### Communications:

- Criteria definition and content approval for the PASCA microsite being developed with “El Jardín de las Delicias”.
- Contact with Connectas and Wingu, two organizations with experiences in handy technology and communications, to improve the communication channels of the project.
- Content management for the PASCA website: [www.proyectopasca.org](http://www.proyectopasca.org) and for the project's social network accounts. Facebook: [/proyectopasca](https://www.facebook.com/proyectopasca) and Twitter: [@proyectopasca](https://twitter.com/proyectopasca) (digital communications analytics in annex 6).
- Content management and distribution of the project's virtual bulletin “[Entre Regiones](#)”.
- Monitoring and reporting of news and events in the region.
- Monitoring and reporting of the official OAS agenda, especially that of the Permanent Council.

**2. Executive summary:** During the period of this report, the team worked in different types of activities:

#### A. Reports:

During the period, the team has submitted activity reports for the months of October and November.

#### B. Designing and update of internal documents:

- *Stakeholder Mapping.* On December, the Project's database reached 1719 contacts and 1299 organizations.
- *The Comparative Study on Best Practices and Lessons.* The text of the Spanish version was finalized (Annex 2) and it is been designed the layout. First version of the translation to English is being polished.

#### C. Consortium update:

- As it was mentioned in the point 1 of this report, our Consortium members for Andean Subregion, Central America and Mexico, Southern Cone and Brazil have been following their plan of activities. However there are some delays in the process of create National Civil Society Councils and electing their representatives. Even at this moment of the project performance, some civil society organizations have doubts about the commitments, the map route and the importance of the process which we are leading. Subregional meetings let us to the Base Team to identify some misunderstandings and weakness of Consortium members sharing clear information and getting empowerment of their role as subregional coordinators of the project implementation.
- Redlad has given continued support to Consortium members in the signing of agreements with the national focal points.

### **Project Objectives:**

1. To develop and implement a Civil Society Council that represents CSOs across the region in monitoring and advancing Summit priorities.

2. To increase collaboration in consultation and engagement between CSO and OAS to present recommendations for the 2018 Summit.
3. To improve CSOs' capacities to monitor the implementation and impacts of 2015 Summit commitments and to participate effectively in 2018 Summit processes.

### 3. Description of results achieved during the period, using indicators for activities, outputs and outcomes associated with your agreement.

**Activity 1:** To develop and implement a Civil Society Council that represents CSOs across the region in monitoring and advancing Summit priorities.

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	TARGET (life of the agreement)	Result this Period	CUMULATIVE DATA and % of progress completed if applicable
1.1 Conduct a project planning meeting with the partners organizations	One Project Working Plan Document	N/A	1	For the second year of the project the base team developed a general plan which integrates national, subregional and hemispheric activities. It will be shared to Consortium members for their validation and adaptation according to their performance (Annex 4)	100%
	Consortium members increase their confidence in their partners and in the process	N/A	6	1 baseline obtained on the first Consortium meeting (Dec 2015). The next measurement will be applied at the next annual Consortium meeting.	25%
1.2 Organize three focus groups of 20 CSOs each to assess opportunities for creating the Council	One report to guide the creation of the Civil Society Council	N/A	1	From August 2016, there is a guide to create the civil society council, such as reference to call national and subregional meetings to choose the representatives to it.	100%
	Number of CSOs demonstrating increased levels of understanding and interest in participation in Summit-related events and activities.	N/A	90% of participants increase their confidence and show interest in participating in Summit related events and activities	From 115 CSO consulted at the moment about their interest in participate at the 2018 Summit of the Americas, 94% expressed high interest. Measurement note: considering the aim of reaching 350 organizations (indicator 1.4), the 91 which expressed this high interest represent 29% of the indicator.	29%
1.3 Conduct a comparative study about similar regional oversight mechanisms and platforms	One Comparative Study of best practices and lessons in CSO consultation mechanisms	N/A	1	The final version is being designed and translated (Annex 2).	100%
1.4 Develop and conduct a stakeholder mapping and engagement strategy	One stakeholders' mapping and engagement strategy	N/A	1	Data collection is being improved from lists of assistants to national and subregional meetings. Depuration of database is ongoing. It is an input for further strategic analysis of stakeholders which will be completed by Civil	60%

				Society Council members. Beyond an engagement strategy (which has been developed by the CSO at each subregion and country, according to their context), an incidence strategy toward the Summit of Americas and the OAS General Assembly appears such as a more significant product.	
	One strategic communication plan	N/A	1	From September 2016 the general strategic plan of communications has been adopted by the Base Team. However it would have adjustments according to new demands of the Project implementation.	100%
	Number of CSO surveyed that express interest and commitment to participate in the creation of the Council	N/A	350	From 115 organizations which filled the survey, 102 (88%) expressed high interest about joining a civil society council. Measurement note: considering the aim of reaching 350 organizations, the 83 which expressed this high interest represent 29% of the indicator.	29%
1.5 Elaborating of draft documents for CSC establishment	Draft of the CSC proposal to be review by CSOs and other actors and partners	N/A	1	From August 2016 Consortium members and focal points received the document which explains objectives, structure, functions and ways of election of the representatives at different levels.	100%
	Percentage of CSOs' inputs taken into account in the draft document for CSC establishment	N/A	60%	45% of the comments systematized have been applied to the initial proposal of the mechanism of participation of civil society at the Summit of Americas; 9% was partially adopted and there are another 45% pending of deeper analysis, because they are not directly related to the mechanism. Unfortunately, CSO's response is lower than initial expectancies.	45%
1.6 Organizing five sub-regional working-coordination meetings to finalize CSO support for creation of the Council	Number of sub-regional working coordination meetings held, documented and socialized	N/A	100%	Southern Cone subregional meetings were on June and December 2016 (20%). Central America subregional meeting was held on October 15th (20%). Andean subregional meeting was held on November 30th and December 1st (20%). For the Caribbean was done a tour to 4 countries to contact 35 CSO and 53 people (10%).	70%
	Number of CSOs demonstrating increased	N/A	250 90%	As it was reported at the 1.4 indicator: from 115 organizations which filled the survey, 88% (102 CSO) expressed high interest	98 CSO 84%

	levels of participation in the creation of the council and interest in participating in other Summit scenarios			<p>about joining a civil society council.</p> <p>91% (106 CSO) expressed high interest about the construction of one agenda for the 2018 Summit.</p> <p>75% (87 CSO) expressed high interest about monitoring the mandates of Panama Summit.</p> <p>Note: the cumulative data is result of the average of CSO and of their percentages in the three categories.</p>	
1.7 Organizing an online vote to elect the members of the council	Number of CSO voting in sub-regional coordination meetings for the CSC creation	N/A	300	<p>The vote is occurring in meetings rather than through an online platform.</p> <p>This number comes from the organizations which joined meetings to create national civil society councils in Belice, 3 (2016/11/24). Venezuela, 33 (2016/11/15). El Salvador, 10 (2016/10/05). México, 19 (2016/09/23), Honduras, 17 (2016/09/13). Guatemala, 3 (2016/08/22)</p>	85 CSO 28% of the goal
	Number of members of the CSC elected	N/A	20 (2 women and 2 men for each sub-region)	<p>2 representatives from Central America and México (2016/15/10). CSOs from El Salvador and Mexico.</p> <p>2 representatives from Andean Region 2016/12/01. CSOs from Peru and Bolivia.</p> <p>2 temporary representatives from the Caribbean (defined on December during the Consortium Member tour). Fondation Espoir (Haiti) and CPDC (Barbados).</p> <p>It is important to clarify that according to the proposal of mechanism (reported at indicator 1.5), 10 is the number of CSC members by subregions. It changed to 1 men and 1 women for each one, plus population groups representatives to be determined.</p>	6
1.8 Organize the first meeting of Civil Society Council in Perú (2016)	One meeting held and systematized	N/A	1	Due to some delays electing national and subregional representatives, this meeting is postponed to the first quarter of 2017.	0
	Number of active members of the CSC	N/A	20 (2 women and 2 men for each sub-region)	0	0

1.9 Redlad will help the council to establish its Secretariat and support the activities of the Secretariat	One CSCs working plan	N/A	1	0	0
1.10 Develop a financial sustainability model for approval by the Council	One financial sustainability model developed	N/A	1	0	0
	Number of Council members trained in the financial sustainability model	N/A	20	0	0
1.11 Assist the Council Secretariat in design, implementation and monitoring a strategy of communication, relationship and knowledge management to support the interaction within the CSC and with the different stakeholders	One strategy of communication, relationship, and knowledge management	N/A	1	0	0
	Percentage of CSO users of CSC's media and communication scenarios	N/A	80%	0	0

**Activity 2:** To increase collaboration in consultation and engagement between CSO and OAS to present recommendations for the 2018 Summit

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	TARGET (life of the agreement)	Result this Period	CUMULATIVE DATA and % of progress completed if applicable
2.1 Support the Council in the development of a consultation mechanism between the Council and OAS-SIRG to improve skills and awareness on the process	One consultation mechanism between the Council and OAS-SIRG developed	N/A	1	Base Team is attentive to the next SIRG meeting to show the project.	2%

2.2 Establish a support network in Peru to work the 2018 Summit Agenda	One networking plan for building the 2018 Summit Agenda	N/A	80%	The general plan for the second year of PASCA has a suggested route to build the agenda, joining national, subregional and hemispheric work. It will be validated by Consortium members on January 2017.	50%
2.3 Establish an ongoing consultation process with governments	Percentage of countries reporting information	N/A	70%	0	0
2.4 Develop and Sign an agreement between the Council and SIRG	One agreement subscribed between the Council and SIRG	N/A	1	0	0
2.5 Organize 5 sub-regional consultation in coordination with OAS Summit, and one virtual online consultation	Number of regional and sub-regional consultations between the Council and representative organizations held	N/A	1 regional and 5 sub-regional consultation meetings	0	0
	Number of CSOs consulted during the development of the CSO recommendations for the 2018 SIRG	N/A	400	0	0
	One document with the Civil Society agenda for the 2018 Summit, presented to SIRG	N/A	1	0	0
2.6 Conduct 6 Council meetings, 2 each year from 2016 to 2018	Number of council meetings held	N/A	6	0	0
	Council members acquire experience and confidence in relation with CSO, OAS-SIRG and other actors	N/A	90%	0	0
2.7 Strengthen the participation of the Council and CSOs to the 2018 Summit	Number of meetings among Council, Secretariat, SIRG, and governments to secure CSO participation.	N/A	20	0	0
	Number of Western Hemisphere CSOs, targeted by the project, that express interest in participating in the Civil Society Forum at the 2018 Summit.	TBD	800	0	0
	One document with the Civil Society	N/A	1	0	0

	recommendations to the SIRG				
	Percentage of presented CSO recommendations from the civil society council incorporated by Summit stakeholders into Summit documents or activities	N/A	40%	0	0
	Number of CSOs demonstrating increased levels of participation in Summit-related events and activities.	TBD	600	0	0
	Number of CSOs reporting increased and substantive CSO engagement in the Summit process as a result of the CSO mechanism	N/A	300	0	0
	Percentage of CSOs reporting increased satisfaction with the Summit process.	TBC	60%	0	0

**Activity 3:** To improve CSOs' capacities to monitor the implementation and impacts of 2015 Summit commitments and to participate effectively in 2018 Summit processes

ACTIVITY	INDICATOR	BASELINE DATA (include date/ source)	TARGET (life of the agreement)	Result this Period	CUMULATIVE DATA and % of progress completed if applicable
3.1 Develop a mechanism for monitoring and evaluating implementation of Summit commitments to be used by the CSO community	Percentage of prioritized 2015 Summit mandates monitored by the council and relevant CSOs.	N/A	At least 40%	There were adjustments to the technical proposal for monitoring Summit Commitments. It is going to be discussed with Consortium members on January.	15%
3.2 Conduct a needs assessment for technical assistance and capacity building among CSOs across the region, to improve knowledge and feedback on monitoring and evaluation mechanism /practices	Number of CSOs demonstrating increased ability to research, monitor and report on Summit commitments in their sub-regions.	N/A	44	Some questions about strengths of the CSO are included in the online Survey filled by 115 CSO, which will be relaunched on 2017. It would offer some inputs to design the plan of enhancement with those organizations in charge of monitoring Summit commitments.	0

3.3 Design and implementation of a plan of enhancement and technical assistance according to the needs identified	Number of CSO joining the enhancement in capacities for monitoring and evaluation	N/A	70%		0
3.4 Provide training and Technical Assistance to at least 100 CSOs for implementing the mechanism/Summit commitments	Five training activities held (one in each subregion) and one Technical assistance action per CSO involved in the follow up	N/A	105	0	0
3.5 Produce joint report on outcomes of the 2015 Summit of the Americas	Number of CSO participating in the joint report	N/A	50	0	0
3.6 Coordinate the adoption of the Monitoring and Reporting Mechanism	Number of <b>CSOs</b> reporting increased and substantive CSO engagement in the Summit process as a result of the CSO mechanism	N/A	50	0	0
3.7 Monitoring and evaluate programs/projects that impacted the commitments made at the Summit	Number of reports of advance in programs/projects impacted by the commitments	N/A	22	0	0

### Monitoring and Evaluation Indicators

ACTIVITY	INDICATOR	BASELINE DATA (include date/source)	TARGET (life of the agreement)	Result this Period	CUMULATIVE DATA and % of progress completed if applicable
Methodological design	One set of orientations for explicit knowledge management	N/A	1	The website developed for internal use of focal points and Consortium members was on adjustments. It will be shared to the future users on January.	75%
Elaborate baseline of the project	One report of the baseline	N/A	1	This report sent on September 2016 was integrated by: Report 1 Unified Database PASCA Report 4 Online Consultation to CSO (EN-ES) Consolidated Thermometer of Trust (EN-ES) Challenges, Lessons and Good Practices Year 1 (EN-ES) (Annex 5). It is pending the baseline related to CSO capacities	70%

				and needs of technical support (indicator 3.2).	
Elaboration and management of databases for participation monitoring	One database system for monitoring participation of CSO in activities and discussions	N/A	1	Unified database reached 1719 contacts and 1299 organizations. Consolidated subregional reports show 189 activities and 920 assistants until December, but we have to improve the process to collect this information because there is a sub register and it is mixed unique persons who go to several meetings.	70%
Design and measure CSOs' capacities at national, sub-regional and thematic levels	One report of final state of CSO's capacities (including baseline)	N/A	1	It is being developed a form to collect information about CSO's capacities at national and subregional meetings.	15%
Evaluation of the process	One report of results, impact and recommendations	N/A	1	0	0

## 5. Challenges, lessons learned and best practices related to your project:

### Lessons

- In the Caribbean, to develop a strong message it is necessary to take into consideration both the importance of the environmental vulnerability of the Caribbean but also the pleas of the Caribbean communities that are today among the most vulnerable, unless there can be the development of programs in the area to help them build resilience, and guarantee their stability and preparedness in front of future disasters.

### Good practices identified:

- The Nicaraguan national organization has prepared a form to map CSOs in Nicaragua, available at: [Mapeo de OSC de Nicaragua Interesadas en las Cumbres de la Américas](#) . This form can be replicated in the region to help other countries gather information.
- In the Caribbean, it's good practice to be properly introduced by other members of their greater civil society to build trust in the relations. It is necessary to visit Caribbean territories first hand, as they are very sensitive to outsiders not really understanding their real living conditions. After visiting several communities that were affected by hurricane Matthew, the region has suffered a level of destruction and devastation not seen in 60 years, making us understand that the Caribbean civil societies must lobby for more investments in their areas.

### Challenges

- One challenge is **to improve the collection of information** from Consortium members, which must be able to reflect national advances and questions to solve on time about the project scope and performance. Most organizations (Consortium Members and Focal Points) seem to be uncomfortable collecting evidences of their activities and perceive monitoring as “hard and difficult work”. The base team is thinking about different ways to collect the information required, for example on 2017 we are going to suggest monthly online meetings by subregions rather than demanding to each Consortium member to be in touch with their correspondent Focal Points, and remarking the importance of registers for the measure and evaluation of the progress.
- Our M&E specialist considers that the **capacity of monitoring the own actions** is a sort of pre-requirement for become able of monitoring other's actions such as governments' commitments at the Summit of Americas. One goal is to strengthen more proactive attitudes and technical and methodological tools to do it. Another important factor is the available funds to do the task, but also to overcome weaknesses of the CSO's profiles which tend to be more discursive than concrete, to base their petitions on judgements rather on data.
- Visits of the Base Team to subregional meetings revealed some **misunderstandings and doubts of involved CSO about PASCA** conceptualization and operation. It is due to some weaknesses of Consortium's leadership and empowerment which lead into misinformation. Therefore, we have been working in a sort of “intranet” or website which will be accessed by Consortium Members and Focal Points to have updated information and toolkits directly from the Base Team.

## 6. Upcoming Events:

### Early 2017

- A PASCA Consortium meeting will be held in mid-January, to go over the project's execution during 2016 and plan activities for 2017.
- OAS Ministerial Meeting on Education, which will take place in Bahamas on February 9-10, 2017.

- Meetings in Mexico as preparation for the General Assembly strategy: National civil society council meeting, LGBTI organizations meeting and Indigenous peoples groups meeting, in February 13th to 17th.
- 161st Ordinary Period of Sessions of the Inter-American Commission on Human Rights, which will be held in Washington on March 15th to 22nd.
- A Caribbean Subregional meeting to be held in Barbados, probably during March. Partial funding for this event could come from certain private sector organizations which were contacted during the tour, and it could be an opportunity to develop a cooperation plan between civil society and the private sector in the Caribbean, while maintaining focus on PASCA's objectives.
- The Second phase of the SUMMITS 101 event should be held during the first half of 2017.

## 7. Timeline

In general, the project is advancing according to the approved timeline. However, there are some variations which we mark here. From this quarterly report we decided to use colours to mark the achievement level, according to the following conventions:

	Planned date
	Real date of execution
	Activity in process
	Pending

Please follow the numbers in front of the correspondent activities to locate this notes:

1. The first Civil Society Council meeting was postponed to the first quarter of 2017.
2. These activities are pending, because they are related to the first Civil Society Council meeting.
3. The base team has been in touch with OAS-SIRG contact, Beatriz Piñeres, to coordinate the presentation of PASCA project at the next SIRG meeting which is not planned yet.
4. We decided to wait until the first Civil Society Council meeting to complete the diagnosis and design of the technical assistance and training program, according to the demands that the mechanism will require.
5. According to the current performance of the project, the adoption of the monitoring mechanism will be the next stage after having tested the designed methodology during the first semester of 2017.

	2015			2016											
	oct	nov	dec	ene	feb	mar	apr	may	jun	jul	ago	sep	oct	nov	dec
	Q 1			Q 2			Q 3			Q 4			Q 5		
	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M14	M15	M16
<b>Objective 1: To develop and implement a Civil Society Council that represents CSOs across the region in monitoring and advancing Summit priorities</b>															
Redlad/Consortium held planning meeting with partners' organizations															
Redlad/Consortium design a stakeholder mapping and engagement strategy (reviewing															





**8. Budget** Provide an update of the budget by budget category. Effective expenses, up to december 31st

Categories	State Dept Funds	Cost Share	Total
A. Personnel	96,074	0	96,074
B. Fringe Benefits	27,741	0	27,741
C. Travel	85,614	16,738	102,352
D. Equipment	N/A	N/A	N/A
E. Supplies	2,593	0	2,363
F. Contractual	133,909	14,408	148,317
G. Construction	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
H. Other	25,653	543	26,196
I. Total Direct Charges	<b>371,685</b>	<b>31,690</b>	<b>403,374</b>
J. Indirect Charges	37,169	8,961	46,129
K. Total Costs	<b>408,853</b>	<b>40,650</b>	<b>449,503</b>